



NSW Centre for  
Road Safety

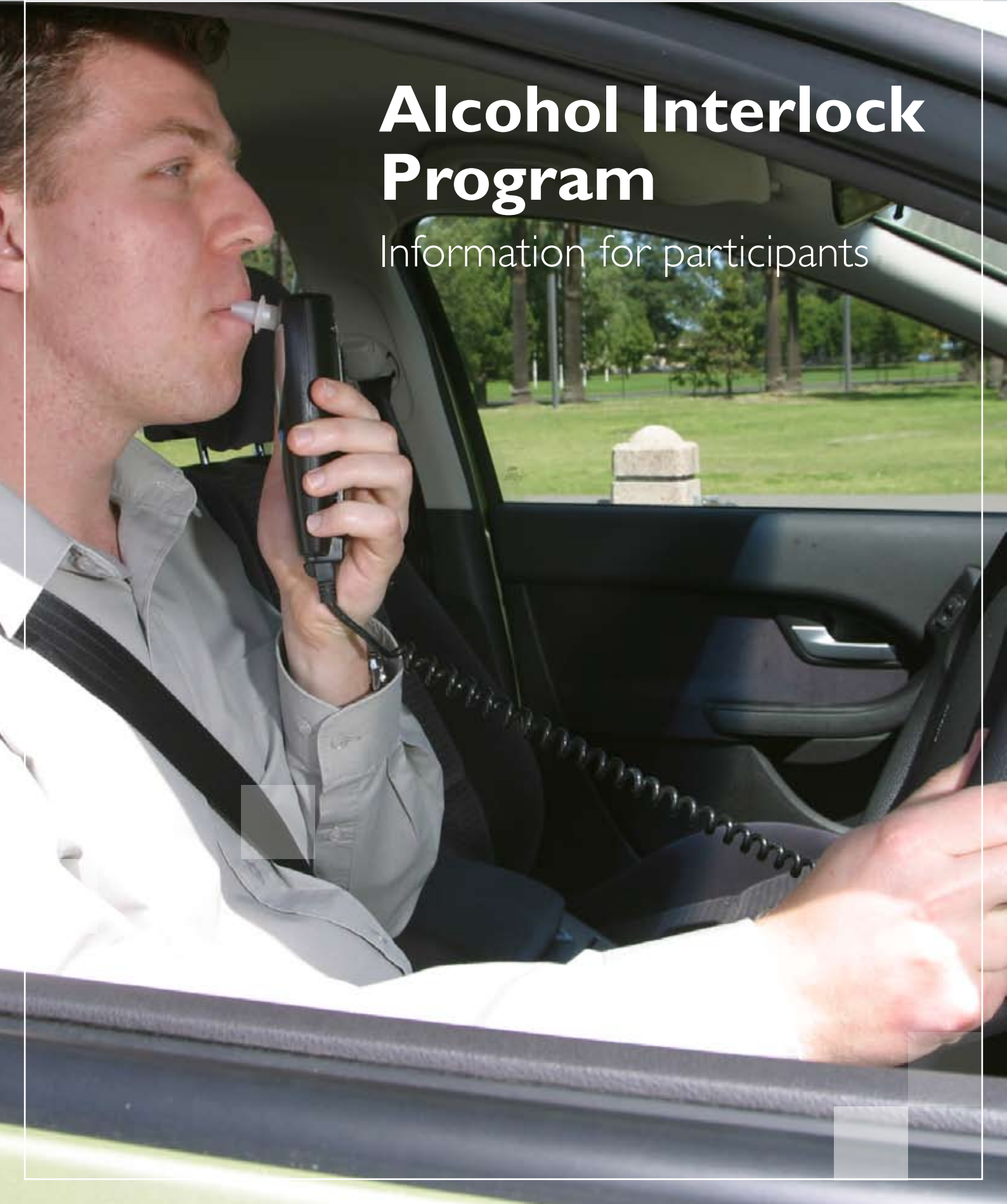


New South Wales Government



# Alcohol Interlock Program

Information for participants



# Contents

1

THE NEW SOUTH WALES ALCOHOL INTERLOCK PROGRAM

Page 1

2

WHAT DOES AN ALCOHOL INTERLOCK DO?

Page 2

3

THE 10 STEP ALCOHOL INTERLOCK PROGRAM

Page 3

4

STEPS 1-3

Page 4

5

STEPS 4-8

Page 5

6

STEPS 9-10

Page 7

7

FINANCIAL ASSISTANCE SCHEME

Page 8

8

ALCOHOL INTERLOCK TERMS EXPLAINED

Page 9

9

FREQUENTLY ASKED QUESTIONS

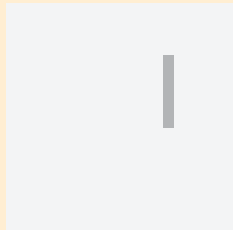
Page 10

BRIEF MEDICAL INTERVENTION CERTIFICATE

Page 13

INTERLOCK DRIVER LICENCE ELECTION AND PRIVACY DECLARATION

Page 15



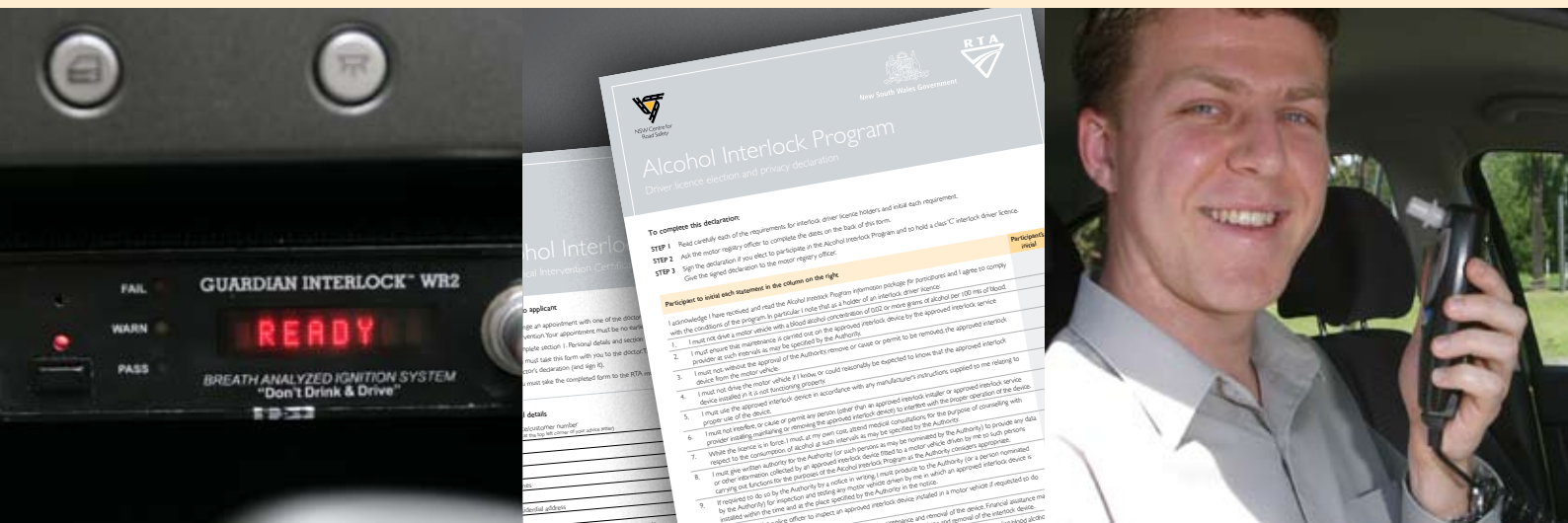
# The New South Wales Alcohol Interlock Program

The NSW Alcohol Interlock Program provides people convicted of drink driving offences with a chance to legally drive under certain conditions.

The benefits of participating in the Alcohol Interlock Program are that you:

- Continue to drive your car legally.
- Have a greater chance of keeping your job if you need to drive a car to work or drive a car as part of your job.
- Have an opportunity to discuss your alcohol use with a doctor.
- Learn to separate drinking from driving.
- Can drive your family members where they need to go.
- Keep your independence.

This package has been prepared to provide you with information to help you decide whether the program is suitable for you.



Please read the information in this package carefully and make sure you understand the program requirements and obligations. If you have any questions after reading this package please contact the Roads and Traffic Authority on 13 22 13.

# What does an alcohol interlock do?

An alcohol interlock device is an electronic breath testing device wired into the ignition of a car.

Before the ignition can be turned on, the interlock device requires the driver to blow an adult volume of air into the interlock device. A microcomputer within the interlock device analyses the breath sample for alcohol concentration. If your breath sample is below the preset Blood Alcohol Concentration (BAC) limit of 0.02, the car will start.

Although the alcohol interlock device will allow all drivers to start and operate their vehicle with a BAC of below 0.02, if you are a provisional P1 or P2 licensee you are still required to adhere to the zero BAC limit imposed by your license conditions. If you are breath tested by Police and you register a BAC reading above zero, you will still be prosecuted for the appropriate offence.

A car fitted with an interlock device will not start unless the driver passes the breath test. In order to ensure the driver remains sober throughout a trip, the interlock device requires the driver to provide a breath sample at random intervals.

The interlock device electronically records all events including corresponding breath alcohol levels connected with starting the car and with the results of running re-tests required throughout the duration of any trip.

When the driver fails the breath test the interlock device will display a time of either five minutes or 30 minutes, depending on the BAC, to wait before the next test can be taken.

The device electronically records all actions. If an attempt to tamper with or bypass the device is detected, a series of failed events is recorded. The device will then repeatedly warn the driver and then trigger a permanent lockout where the car is immobilised until a service visit is conducted by an approved service provider.

It is extremely important that any regular user of the car fully understands the requirements of the interlock device and the importance of complying with the interlock device.



# The 10 Step Alcohol Interlock Program

These are the ten steps that you must take if you want to participate in the Alcohol Interlock Program.

The legal requirements for an interlock program are complex so ask for legal advice if you don't understand what you have to do.

If you would like further information regarding your legal rights and obligations, you should seek legal advice.

## STEPS 1-3

### THE PRE-INSTALLATION PERIOD

- Step 1** Court gives you an order – also known as a Disqualification Suspension Order (DSO).
- Step 2** You decide whether the Alcohol Interlock Program is suitable for you given your individual circumstances.
- Step 3** You complete the reduced disqualification period.

## STEPS 4-8

### RE-ISSUING YOUR DRIVER LICENCE

- Step 4** Attend a medical consultation about your alcohol consumption.
- Step 5** Have the interlock device installed by an approved installer.
- Step 6** Attend a motor registry to apply for an interlock licence.
- Step 7** Agree to all interlock conditions by signing the licence declaration form in the back of this booklet.
- Step 8** Obtain your interlock licence.

## STEPS 9-10

### COMPLETING THE ALCOHOL INTERLOCK PROGRAM

- Step 9** Submit your car and interlock device for service by an RTA approved interlock service provider at regular (usually monthly) intervals.
- Step 10** Successfully complete the interlock participation period. Have the device removed from your vehicle and apply for a replacement licence.

# Steps 1-3: The pre-installation period

## Step 1 Court orders your eligibility for the Alcohol Interlock Program

The interlock order is issued by the court in conjunction with a drink drive conviction. This is also called a Disqualification Suspension Order (DSO).

## Step 2 You decide whether the Alcohol Interlock Program is suitable for you given your individual circumstances.

Entry into the program is voluntary. You must decide if the Alcohol Interlock Program is suitable for you given your individual circumstances including your ability to:

- Meet the initial and ongoing costs that are involved in the program.
- Commit to the monthly servicing of the interlock device.

If you don't want to participate in the Alcohol Interlock Program or believe you are unable to meet the requirements of the interlock program, you can choose to serve the full disqualification period ordered by the court.

## Step 3 You complete the reduced disqualification period

The interlock program includes a shorter disqualification period (known as the disqualification compliance period) and a period on an interlock driver licence (known as the interlock participation period). These are applied instead of a longer disqualification period (the full disqualification period). These periods are set by the court. You must serve the shorter disqualification period before you are eligible to participate in the program.



# Steps 4-8: Issuing your interlock driver licence

## Step 4 Attend a medical consultation about your alcohol consumption

You must attend a medical consultation with a doctor trained to provide the Drink-less brief medical intervention developed for the interlock program. You can do this up to 28 days before the expiry of your disqualification compliance period.

Take the Alcohol Interlock Program – Brief Medical Intervention Certificate (attached in the back pages of this document) to the appointment for the doctor to sign.

The doctor will ask you some questions about your alcohol consumption and will discuss your answers with you. You cannot pass or fail the Drink-less program.

The consultation is designed to provide you with a chance to gain information about your alcohol consumption.

At the end of the consultation, the doctor will sign the Alcohol Interlock Program – Brief Medical Intervention Certificate. You must take this certificate to the motor registry when you apply for an interlock driver licence.

The doctor can also refer you on for further consultation.



## Step 5 Have the interlock device installed by an approved installer

You can arrange to have an interlock device installed in your car by an approved interlock installer up to 28 days before the expiry of your disqualification compliance period.

Only approved interlock installers can install and label interlock devices. It is an offence for any other person to install, label or remove an interlock device or its label.

A current list of approved interlock installers can be found on the RTA website ([www.rta.nsw.gov.au](http://www.rta.nsw.gov.au)).

During installation, the installer will train you to use the interlock device and provide you with an instruction booklet free of charge.

Training will include information on:

- How to use the interlock device.
- The functions and service requirements of the interlock device.
- Dealing with difficulties, breakdowns and lockouts.

At the end of this installation, the installer will provide you with a signed Alcohol Interlock Program – Interlock Installation Certificate (attached in the back pages of this document). You must take this certificate to the motor registry when you apply for an interlock driver licence.

## Step 6 Attend a motor registry to apply for an interlock licence

When you go to the motor registry you must take with you:

- The signed Alcohol Interlock Program – Brief Medical Intervention Certificate from the doctor.
- The signed Alcohol Interlock Program – Interlock Installation Certificate from the interlock installer.
- The Alcohol Interlock Program – Interlock Driver Licence Election and Privacy Declaration.

## Step 7 Agree to all interlock conditions by signing the licence declaration form

It is important that you read and understand all of the conditions of your interlock licence. When you sign the Alcohol Interlock Program – Driver licence election and privacy declaration form (attached in the back pages of this document) you are confirming that you understand the conditions and agree to abide by them. If you do not understand any of the conditions, you should seek legal advice.

## Step 8 Obtain your interlock licence

You are eligible to apply for your interlock driver licence from a motor registry on the day following the expiry of your disqualification compliance period. It can take more time to process an interlock licence application than a regular licence application, so it is recommended that you make an appointment to see a customer service representative at your motor registry when you are ready to apply for your interlock licence.

At the motor registry you will be required to complete the usual requirements for a licence application. Be aware that even at this stage the licence may not be able to be issued if recent advice has been received about additional traffic offences or unpaid fines.

You will be required to pay all fees associated with the licence application.

The interlock driver licence is a Class C (car) licence, which includes the categories of provisional, unrestricted and unrestricted with a good behaviour condition. The interlock driver licence is not available for class R, LR, MR, HR, HC, MC or combined licences.

The interlock driver licence restricts the licence holder to driving a registered motor vehicle:

- With a gross vehicle mass that is not greater than 4.5 tonnes.
- That is constructed or equipped to seat not more than 12 adults (including the driver).
- That is not a public passenger vehicle.

The interlock driver licence has the letter “I” on the front indicating the condition on which the licence is issued. The words “May only drive vehicle fitted with an approved interlock device” is printed on the back of the licence.

Provisional P1 licensees who participate in the program will continue to be issued an 18 month driver licence with an interlock driver licence condition that will be valid for the period specified by the court.

Provisional P2 licensees who participate in the program will continue to be issued a 30 month driver licence with an interlock driver licence condition that will be valid for the period specified by the court.

Although the alcohol interlock device will allow all drivers to start and operate their vehicle with a BAC of 0.02, if you are a provisional P1 or P2 licensee you are still required to adhere to the zero BAC limit imposed by your licence conditions. If you are breath tested by Police and you register a BAC reading above zero, you will still be prosecuted for the appropriate offence.

Unrestricted licensees who participate in the program will be issued with a three or five year driver licence condition that will be valid for the period specified by the court.

# Steps 9-10: Completing the Alcohol Interlock Program

**Step 9** Submit your car and interlock device for service by an RTA approved interlock service provider at regular intervals

A condition of the interlock driver licence is that you submit your car with the interlock device for scheduled service visits at regular intervals throughout the interlock participation period. Initially service visits will be required at 30-day intervals. Where the 30th day falls on a weekend or public holiday, this interval may be extended up to, but not beyond, 34 days.

Only approved interlock service providers are allowed to service an interlock device. It is an offence for any person other than an approved interlock service provider to service an approved interlock device.

The service includes maintenance and inspection of the interlock device and downloading of all data stored in the interlock device. The electronic data will be securely sent to a central computer. You will receive a summary of your data at each service visit.

The service visit will also include a physical check of the interlock device and the label to ensure there has been no attempt to tamper with the interlock device or the label.



**Step 10** Successfully complete the interlock participation period and have the device removed from your vehicle

**If you think you are due to complete your interlock participation period, call the RTA on 13 22 13 to confirm the date that your interlock licence period expires.**

You **must not remove**, or permit removal of, an interlock device without the prior approval of the RTA. If you remove the interlock device **even one day before** the interlock period expires, the law will reimpose the balance of the full disqualification period.

When you complete the interlock participation period, the full disqualification period is also deemed to have expired.

Upon completion of the participation period, you can go to a motor registry to obtain a replacement licence that does not carry the interlock condition. The RTA will refund the value of any unexpired portion of the interlock licence and the standard fee will be charged for a replacement licence.

If you previously held a rider or other class of licence, you may apply to the RTA to obtain a combined unrestricted driver/rider or other class of licence. However, if you have been disqualified for a total of two years or more, it will be necessary for you to successfully undertake a knowledge test to be issued with the additional class of licence.

# Financial Assistance Scheme

To assist low income earners to participate in the program, the RTA provides a subsidy for holders of one of three valid concession cards issued by the Australian Government.

These are:

- Health Care Card.
- Pensioner Concession Card.
- Commonwealth Seniors Health Card.



The financial assistance scheme ensures card holders are charged a reduced fee for the following services:

- Installation of an RTA approved interlock device by an RTA approved interlock installer.
- Scheduled service visits for maintenance of the interlock device by an RTA approved service provider.
- Removal of the interlock device on program completion.

The RTA will not pay a subsidy for the following costs:

- Non-scheduled service visits arising from non-compliance with the interlock device.
- Removal of the interlock device for any reason (including removal due to an interlock driver licence not being issued or cancellation of your interlock driver licence by the RTA) prior to program completion.

## Obtaining the subsidy

If you hold a valid Health Care Card, Pensioner Concession Card or a Commonwealth Seniors Health Card, show your card before you sign a lease for an approved interlock device. The expiry date of the card will be recorded. You may be required to produce your card when the alcohol interlock device is installed and at each scheduled service visit.

If your card expires before you complete the program, you must show the replacement card to your interlock service provider or the full fee will be charged.

# Alcohol interlock terms explained

<b>Approved interlock device</b>	A device that has been approved by the NSW Roads and Traffic Authority (RTA) and that, when fitted to the ignition of a vehicle, requires a breath test to be passed before the vehicle will start.
<b>Approved interlock installer</b>	An auto-electrician who has been approved by the RTA to install and remove approved interlock devices.
<b>Approved interlock service provider</b>	An auto-electrician who has been approved by the RTA to inspect and maintain approved interlock devices.
<b>BAC</b>	Blood Alcohol Concentration.
<b>BAC fail</b>	If your BAC is 0.02 or more, you will fail the breath test and a fail will be recorded.
<b>BAC high fail</b>	If your BAC is 0.05 or more, you will fail the breath test and a high fail will be recorded.
<b>Brief medical intervention</b>	A consultation with a doctor which involves a short questionnaire about your alcohol consumption.
<b>Disqualification compliance period</b>	The mandatory part of your drink drive disqualification that must be served before you can choose to enter the alcohol interlock program.
<b>Disqualification suspension order</b>	The interlock order that is issued by the court as part of your drink drive sentence.
<b>Full disqualification period</b>	The drink drive disqualification ordered by the court that you must complete if you do not enter the interlock program, or if you withdraw from the program early.
<b>Initial test</b>	The breath test required to start your car if the engine has been turned off.
<b>Interlock licence</b>	Conditional driver licence that restricts you to driving a car fitted with an approved interlock device.
<b>Interlock participation period</b>	The period of time that the court decides you must have an interlock fitted to your vehicle, if you choose to enter the interlock program.
<b>NSW Alcohol Interlock Program</b>	The interlock program run by the RTA for NSW residents convicted of drink driving in a NSW court.
<b>Permanent lockout</b>	The interlock device permanently locks your vehicle's ignition so it cannot be started until it is reset by an approved service provider.
<b>Running retest</b>	A breath sample that is required at random intervals during a journey.
<b>Service centre</b>	Vehicle repair workshop at which an approved installer or service provider works.
<b>Short or temporary lockout</b>	The interlock device temporarily locks your vehicle's ignition before you can attempt to start it with another breath test.

# Frequently asked questions

## 1. Why have interlock devices been introduced?

Interlock devices prevent people from drink driving. Interlock devices also give drivers an opportunity to learn to avoid driving after they have been drinking, and to make this an ongoing habit.

## 2. What happens if I can't start the car in the morning?

If you can't start the car in the morning it may be due to the amount of alcohol in your body from the previous night.

If your car won't start the next morning after you have been drinking the previous night wait for a few hours before you phone the 24-hour toll-free number for help.

## 3. What happens if I do not renew my interlock driver licence, even one day before the expiry date?

If you do not renew your licence before it expires (even one day before) the law requires that you cease to participate in the program and the RTA will automatically reimpose the balance of the full disqualification period.

## 4. Can interlock driver licence holders drive another person's car?

The holder of an interlock driver licence can only drive another car if the car is fitted with a properly functioning and labelled approved interlock device.

## 5. What happens when other people drive my car?

Anyone using a car fitted with an interlock device will be subject to all the requirements of the interlock device. The installer will provide training to you and to other regular users of the car when the interlock device is installed.

It is very important that you ensure that any other driver is aware of the condition of the program, the impact that violations will have on your licence and that they agree to abide by the conditions before they use the car.

Any misuse of the interlock device will be recorded and may result in temporary or permanent lockout. You are responsible for all costs incurred as a result of such actions and in the absence of proof to the contrary, you will be responsible for all violations.

## 6. What happens if the interlock driver licence holder is caught drink driving or driving a car not fitted with an interlock device?

Drink driving is enforced by NSW Police through mobile and stationary random breath testing. In the event that an interlock driver licence holder fails a random breath test they will be charged with drink driving and face court.

Similarly, if the interlock driver licence holder is caught driving a car not fitted with an interlock device he or she will be charged with not complying with the conditions of their licence and required to attend court.

The penalties for interlock driver licence holders detected driving a car without an interlock device are substantial. When drivers are detected they face a fine and their licence may be cancelled.

**7. What happens if I have the interlock device installed or removed by a person who is not an approved interlock installer?**

Only interlock devices approved by the RTA can be installed into participants' cars. Interlock devices must be installed and removed by an RTA approved interlock installer. It is an offence for a person who is not an RTA approved interlock installer to install or remove the interlock device from your car. The maximum penalty for this offence is \$2200.

**8. What happens if the label on the interlock device is removed or defaced?**

It is an offence for anyone other than an RTA approved interlock installer or service provider to attach or remove from an interlock device the bright yellow label with the words 'NSW approved interlock device' clearly visible on the label. This label can only be removed when the interlock driver licence holder has completed the program and the interlock device is removed.

If the label becomes illegible for any reason it is to be immediately replaced with another such label by an approved interlock service provider.

The maximum penalty for the offence of removal of a prescribed label on an interlock device is \$2200.

**9. What happens if someone tampers with or interferes with the interlock device?**

It is an offence if anyone, without a reasonable excuse, tampers or otherwise interferes with an interlock device installed in a car. The maximum penalty for this offence is \$2200.

Similarly, it is an offence to aid, abet or cause or permit the commission of an offence regarding tampering or interfering with the interlock device. The maximum penalty for this offence is \$2200.

The interlock device records all attempts to start the car, including corresponding blood alcohol levels. It also records the results of running retests required during a trip. The interlock device is programmed to initiate certain actions in response to a certain event or series of events.

**10. What will prevent people from attempting to circumvent the interlock device?**

Apart from heavy penalties, interlock devices are difficult to circumvent. Tamper evident seals secure the interlock device. Interlock devices can detect a non-human air sample such as an air pump sample. They are programmed to require retests at random intervals to ensure that the driver is sober. The interlock device requires an adult breath sample.

**11. What will prevent interlock device users getting another (sober) person to provide a breath sample to start the car?**

Attitudes towards drink driving have changed over the past 20 years. Drink driving is no longer socially acceptable. Rather it is seen as an unacceptable risk to the driver and other road users. It is unlikely that many people would agree to contribute to this risk by providing a breath sample for an alcohol affected driver.

However, if a person does breach an alcohol interlock condition by getting another person to provide a breath sample to start the vehicle, severe penalties apply.

Remember the interlock device is programmed to require retests at regular random intervals while the car is being driven to ensure that the driver is sober.

**12. Is there a minimum amount of driving required with the interlock device fitted?**

No. There is no minimum amount of driving required for a car fitted with an interlock device.

**13. What if I am not able to attend a service appointment?**

If the car is not submitted for the scheduled service visit the interlock device will initiate a five day countdown period during which an audible and visual warning is displayed to alert the driver. If the car is not maintained before the expiry of this period the interlock device triggers a permanent lockout state and you will have to have your vehicle towed at your own expense to the nearest approved service provider. Contact your approved service provider immediately if you cannot make your service appointment.

**14. What happens if my interlock device service period falls on a public holiday?**

The approved service provider will work out the closest working day which suits you, but your interlock service interval must not extend beyond 34 days.

**15. What happens if the interlock device malfunctions?**

If the interlock device is not working properly contact your interlock device supplier or approved service provider immediately. The problem may be solved over the phone.

**16. Can prescription drugs interfere with the interlock device test results?**

To date there have been no known problems with prescription drugs. However, some medicines, mouthwash or foods may contain alcohol (ethanol). Check labels for contents. You should wait a minimum of 10 minutes after using any such products to avoid a false reading.

**17. What happens if my financial status changes during the interlock participation period?**

If your financial status changes during the interlock participation period, such as if you are no longer working and receiving an unemployment benefit, you may be eligible for the RTA's Alcohol Interlock Program Financial Assistance Scheme. You must show your health care concession card to the approved installer or service provider to obtain the subsidy.

If, on the other hand, you are currently receiving the program subsidy and your financial status changes whereby you no longer qualify for the subsidy, it is your responsibility to inform the installer or service provider of your changed status. It is an offence to obtain money under false circumstances.

**18. What if I plan to buy a new car while I am an interlock driver licence holder?**

You need to contact the RTA for approval before you have the interlock removed from your vehicle. You need to arrange for an approved interlock installer to remove the interlock device before selling your current car. You will also need to arrange for an approved interlock device to be installed in your new car before you can drive it.

You cannot drive a vehicle unless a properly operating, RTA approved interlock device has been installed by an approved interlock installer.

**19. If I have a heavy vehicle licence, can I drive a heavy vehicle fitted with an interlock?**

No. You cannot drive a heavy vehicle while on the interlock program. However, your heavy vehicle licence can be downgraded to a Class C (car) licence so you can participate in the interlock program. Whilst in the program you will be able to drive your car or light vehicle but not your heavy vehicle.

**20. If I have a motorcycle riders licence, can I ride a motorcycle fitted with an interlock?**

No. You cannot ride a motorcycle while on the interlock program. However, if you also have a Class C (car) licence you can participate in the interlock program. Whilst in the program you will be able to drive your car but you will not be able to ride your motorcycle.

**21. What do I need to do to get my other licence types (eg motorcycle or heavy vehicle) reissued after being on the interlock program?**

If you have held another licence type before entering the interlock program and you have been disqualified for a total of two years or more, it will be necessary for you to successfully undertake a knowledge and driving/riding test to be issued with the additional class of licence.

**22. What if I have an outstanding suspension before I enter the program?**

If you have an outstanding suspension before you enter the program you should contact the RTA on 13 22 13 to discuss your situation.

**23. What if I have unpaid fines before I enter the program?**

The RTA cannot do business with you if you have any outstanding traffic fines. Contact the State Debt Recovery Office on 1300 655 805 to ensure you have no outstanding fines.

**24. What if I cannot blow properly into the interlock device?**

The interlock device requires breath samples of 1500 millilitres. If you have respiratory problems you may not be able to provide this volume of breath sample and the interlock program would not be suitable for you. If you are uncertain about your ability to provide an adequate breath sample, your doctor may arrange a lung capacity test for you. Alternatively, contact the interlock suppliers to discuss the option of testing the device.

**25. Do I have to enter the program immediately after the expiry of my disqualification compliance period?**

No. You can enter the program any time after the expiry of your disqualification compliance period, as long as it is before the expiry of your full disqualification period.

**26. What happens if I have the interlock installed or attend the medical consultation more than 28 days before the expiry of my disqualification compliance period?**

If the Interlock Certificate or Brief Medical Intervention Certificate is dated earlier than 28 days before the expiry of your disqualification compliance period your application for an interlock licence will be refused. If this happens, you will need to obtain both certificates again before you can enter the interlock program.

**27. What if I want to move interstate while I am in the interlock program?**

If you decide to move to another state while you are in the program, you will be effectively withdrawing from the NSW Alcohol Interlock Program. This is because you are required to obtain a licence in the state in which you reside. Once you surrender your NSW interlock licence, the balance of your disqualification will automatically be reimposed and you will be disqualified from driving in NSW. Therefore, the other state may refuse to issue you with a licence, or will cancel your interstate licence once they are notified that you have been re-disqualified in NSW.

**28. Can I supervise a learner driver whilst on an interlock licence?**

The legislation does not prohibit you from supervising a learner driver provided you do so in a car that is fitted with an interlock device. The RTA recommends that you, as the interlock program participant, continue to provide the breath samples required by the device rather than have the learner driver submit breath samples. This ensures that you as the supervising licence holder are sober and that the learner driver can concentrate on the driving task itself while their driving skills are still developing.

**29. What if my car breaks down and I can't afford to have the car fixed or buy another car for some time?**

If your car breaks down and you can't afford to have it fixed or replaced, it may be more appropriate for you to withdraw from the interlock program. If you decide to withdraw from the interlock program, you must obtain RTA approval to have the interlock device removed from your car, and it must be removed by an approved interlock installer.

However, if you are only going to be without a car for a short time, you may be able to have the interlock device temporarily removed. You still need RTA approval to have the device temporarily removed from your vehicle, and it can only be removed by an approved interlock installer.

**If you are unsure about your situation, you should call the RTA on 13 22 13**





NSW Centre for  
Road Safety



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# Alcohol Interlock Program

## Brief Medical Intervention Certificate

### Instructions to applicant

- STEP 1** Arrange an appointment with one of the doctors on the RTA website [www.rta.nsw.gov.au](http://www.rta.nsw.gov.au) for the Drink-less brief medical intervention. Your appointment must be no earlier than 28 days before the expiry of your disqualification compliance period.
- STEP 2** Complete section 1. Personal details and section 2. Applicant's declaration below.
- STEP 3** You must take this form with you to the doctor. The doctor must complete section 3. Doctor's certification and section 4. Doctor's declaration (and sign it).
- STEP 4** You must take the completed form to the RTA motor registry on the day to get your Interlock Driver Licence.

### 1. Personal details

NSW licence/customer number  
(this is located at the top left corner of your advice letter)

Last name

Given names

NSW residential address

  
 Postcode

Mailing address (if different from residential address)

  
 Postcode

Date of birth

 Day     Month     Year

Sex

Male

Female

### 2. Applicant's declaration (to be completed by applicant)

Your personal information including any image is collected and held by the:

Roads and Traffic Authority (RTA), Level 9, 101 Miller Street, North Sydney NSW 2060

I declare that the details I have provided in this certificate are true and complete.

I understand that my personal information is being collected **as a requirement for the issue of an interlock driver licence**. I must supply the information under the **Road Transport (Driver Licensing) Act 1998**. Failure to supply full details and **sign** this declaration can result in the transaction not proceeding.

Your personal information held by the RTA may be disclosed inside and outside NSW to **driver licensing and vehicle registration agencies and to verify the contents of this application**, for the administration of **driver licensing and vehicle registration legislation**. You have a right to access or correct your 'personal information' in accordance with the provisions of the relevant privacy legislation.

Licence holder's signature

Date

 Day     Month     Year

### 3. Doctor's certification

I hereby certify that  
(applicant's name)

was seen by me today (date)

 Day     Month     Year

and received the drink-less intervention.

Doctor's name

Address

  
 Postcode

Phone

### 4. Doctor's declaration

Your personal information is collected and held by the:

Roads and Traffic Authority (RTA), Level 9, 101 Miller Street, North Sydney NSW 2060

I declare that the details I have provided in this certificate are true and complete.

I understand that my personal information is being collected for **confirmation of the Alcohol Interlock Program – Brief Medical Intervention Certificate**. Failure to supply full details and sign this declaration can result in the transaction not proceeding.

Your personal information held by the RTA may be disclosed inside and outside NSW to **driver licensing and vehicle registration agencies and to verify the contents of this application**, for the administration of **driver licensing and vehicle registration legislation**. You have a right to access or correct your 'personal information' in accordance with the provisions of the relevant privacy legislation.

Doctor's signature

Doctor's stamp

Provider number





NSW Centre for Road Safety



New South Wales Government



# Alcohol Interlock Program

## Interlock Installation Certificate

### Instructions to applicant

- STEP 1** Arrange an appointment with one of the approved interlock installers on the RTA website [www.rta.nsw.gov.au](http://www.rta.nsw.gov.au) to have a Labelled Approved Interlock Device installed in your vehicle. Your appointment must be no earlier than 28 days before the expiry of your disqualification compliance period.
- STEP 2** Complete section 1. Applicant's declaration below.
- STEP 3** You must take this form with you to the Approved Interlock Installer. The approved interlock installer must complete section 2. Approved interlock installer certification and section 3. Approved interlock installer's declaration.
- STEP 4** You must take the completed form to the RTA motor registry on the day to get your interlock driver licence.

### 1. Applicant's declaration (to be completed by applicant)

Your personal information including any image is collected and held by the: Roads and Traffic Authority (RTA), Level 9, 101 Miller Street, North Sydney NSW 2060  
I declare that the details I have provided in this certificate are true and complete.

I understand that my personal information is being collected **as a requirement for the issue of an interlock driver licence**. I must supply the information under the **Road Transport (Driver Licensing) Act 1998**. Failure to supply full details and **sign** this declaration can result in the transaction not proceeding.

Your personal information held by the RTA may be disclosed inside and outside NSW to **driver licensing and vehicle registration agencies and to verify the contents of this application**, for the administration of **driver licensing and vehicle registration legislation**. You have a right to access or correct your 'personal information' in accordance with the provisions of the relevant privacy legislation.

Participant's name

Participant's signature

Date

Day	Month	Year
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### 2. Approved interlock installer certification

Name of approved interlock installer

Address

Postcode

I hereby certify that (applicant's name)

has had a Labelled Approved Interlock Device installed by me into this vehicle. The device is clearly marked with a bright yellow label with the words 'Approved Interlock Device in NSW'.

My Installer ID number

Handset/sample head ID number

Control box/module ID number

Participant ID

Date of birth

### 3. Approved interlock installer's declaration

Your personal information is collected and held by the: Roads and Traffic Authority (RTA), Level 9, 101 Miller Street, North Sydney NSW 2060  
I declare that the details I have provided in this certificate are true and complete.

I understand that my personal information is being collected for **confirmation of the Alcohol Interlock Program – Interlock installation certificate**. Failure to supply full details and sign this declaration can result in the transaction not proceeding.

Your personal information held by the RTA may be disclosed inside and outside NSW to **driver licensing and vehicle registration agencies and to verify the contents of this application**, for the administration of **driver licensing and vehicle registration legislation**. You have a right to access or correct your 'personal information' in accordance with the provisions of the relevant privacy legislation.

Approved interlock installer's signature

Date of installation

Day	Month	Year
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# Alcohol Interlock Program

Driver licence election and privacy declaration

## To complete this declaration:

**STEP 1** Read carefully each of the requirements for interlock driver licence holders and initial each requirement.

**STEP 2** Ask the motor registry officer to complete the dates on the back of this form.

**STEP 3** Sign the declaration if you elect to participate in the Alcohol Interlock Program and to hold a class 'C' interlock driver licence.  
Give the signed declaration to the motor registry officer:

Participant to initial each statement in the column on the right	Participant's initial
I acknowledge I have received and read the <i>Alcohol Interlock Program information package for participants</i> and I agree to comply with the conditions of the program. In particular I note that as a holder of an interlock driver licence:	
1. I must not drive a motor vehicle with a blood alcohol concentration of 0.02 or more grams of alcohol per 100 mls of blood.	
2. I must ensure that maintenance is carried out on the approved interlock device by the approved interlock service provider at such intervals as may be specified by the Authority.	
3. I must not, without the approval of the Authority, remove or cause or permit to be removed, the approved interlock device from the motor vehicle.	
4. I must not drive the motor vehicle if I know, or could reasonably be expected to know, that the approved interlock device installed in it is not functioning properly.	
5. I must use the approved interlock device in accordance with any manufacturer's instructions supplied to me relating to proper use of the device.	
6. I must not interfere, or cause or permit any person (other than an approved interlock installer or approved interlock service provider installing, maintaining or removing the approved interlock device) to interfere with the proper operation of the device.	
7. While the licence is in force, I must, at my own cost, attend medical consultations for the purpose of counselling with respect to the consumption of alcohol at such intervals as may be specified by the Authority.	
8. I must give written authority for the Authority (or such persons as may be nominated by the Authority) to provide any data or other information collected by an approved interlock device fitted to a motor vehicle driven by me to such persons carrying out functions for the purposes of the Alcohol Interlock Program as the Authority considers appropriate.	
9. If required to do so by the Authority by a notice in writing, I must produce to the Authority (or a person nominated by the Authority) for inspection and testing any motor vehicle driven by me in which an approved interlock device is installed within the time and at the place specified by the Authority in the notice.	
10. I must permit the police officer to inspect an approved interlock device installed in a motor vehicle if requested to do so by a police officer.	
11. I must bear all costs in relation to installation, servicing and maintenance and removal of the device. Financial assistance may be available to assist low income interlock participants with the costs of servicing and removal of the interlock device.	
12. The approved interlock device is programmed to electronically record all information, including corresponding blood alcohol levels, relating to attempts to start the vehicle, running retests etc. Throughout the interlock participation period my personal information, and information on any other user of this device, may be disclosed to approved interlock installers, approved interlock service providers, approved interlock program managers, approved interlock central data controllers located in Toronto, Canada (Guardian WR2) as part of my participation in the Alcohol Interlock Program. I must supply the information under the <i>Road Transport (Driver Licensing) Act 1998</i> and the <i>Road Transport (Driver Licensing) Regulation 1999</i> .	
13. I am aware that should I incur a period of suspension during the interlock participation period the interlock driver licence condition will be extended for the period of this suspension.	
14. I am also aware that if I fail to complete the interlock participation period I will be required to serve the remainder of the full disqualification period (that is, the original disqualification period for this offence minus any period of disqualification I have served to date).	
15. I must renew my licence before it expires otherwise I will cease to participate in the Alcohol Interlock Program and the Authority will automatically reimpose the balance of my full disqualification period.	

You are required to participate in the Alcohol Interlock Program and hold a class 'C' interlock driver licence for the following period.

From

To (inclusive)

Day	Month	Year
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Day	Month	Year
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Or until

Day	Month	Year
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(Motor registry officer please complete above details)

### Declaration for election to participate in Alcohol Interlock Program – applicant

Your personal information is collected and held by the:

Roads and Traffic Authority (RTA)  
Level 9  
101 Miller Street  
North Sydney NSW 2060

I declare that the details in this application are true and complete.

I understand that:

My personal information will be collected as part of my confirmation for participation in the **Alcohol Interlock Program**. I must supply the information under the **Road Transport (Driver Licensing) Act 1998**. Failure to supply full details and sign this declaration can result in the transaction not proceeding.

Your personal information and information on any other user of this device held by the Authority may be disclosed inside and outside NSW to **driver licensing and vehicle registration agencies, law enforcement agencies**, for the administration of **driver licensing and vehicle registration legislation and law enforcement**. You have a right to access or correct your personal information in accordance with the provisions of the relevant privacy legislation.

I elect to participate in the Alcohol Interlock Program and hold a class 'C' interlock driver licence for the interlock participation period.

Full name of applicant

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Address

Postcode

NSW licence/customer number

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Signature

Date

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Day	Month	Year
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### OFFICE USE ONLY

Signature of RSO

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Motor registry

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Date

Day	Month	Year
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Motor registry stamp

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A copy of this form is to be handed to the licensee



## **Roads and Traffic Authority**

The information in this brochure is intended as a guide only and is subject to change at any time without notice. It does not replace the relevant legislation.

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For further enquiries  
**[www.rta.nsw.gov.au](http://www.rta.nsw.gov.au) | 13 22 13**

Month Year  
RTA/Pub. 0#.###

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