

Intelligent Access Program



OPERATOR OBLIGATION FACT SHEET

This brochure outlines the obligations of registered operators enrolled in the Intelligent Access Program (IAP).

Operating conditions

The RTA will issue an Intelligent Access Permit to registered operators with vehicles that are fully enrolled under the IAP.

The Intelligent Access Permit details the conditions of access that registered operators are required to comply with in New South Wales.

Declaring load and vehicle information

If a registered operator's vehicle is fitted with a Self Declaration Input Device (SDID), registered operators must ensure that the vehicle configuration and the Gross Combination Mass (GCM) of the configuration are recorded by their drivers whenever:

- There is a change in the GCM or configuration of the vehicle.
- Prompted by the SDID.

Alternatively, existing equipment and/or devices designed to manage loads automatically may be linked to the IAP with the agreement of the RTA and their IAP Service Provider.

It is an offence to provide false and misleading information through the IAP.

Restrictions on the use of IAP information

There are strong legal restrictions on how the RTA can access and use information recorded through the IAP.

Information recorded through the IAP is governed by the *Privacy and Personal Information Protection Act 1998*, the *Workplace Surveillance Act 2005*, the *Road Transport (General) Act 2005* and the *Road Transport (Mass, Loading and Access) Regulation 2005*.

IAP access maps

Network access maps are made available only to registered operators with vehicles fully enrolled under the IAP. Registered operators are responsible for the control and distribution of these network access maps.

Providing information to drivers

Registered operators must inform drivers if a vehicle will be monitored under the IAP as a statutory requirement of road transport law.

Registered operators must advise drivers:

- That the vehicle will be monitored under the IAP.
- Details of the IAP Service Provider.
- The kind of information that will be recorded through the IAP and the purposes for which the information will be collected, as authorised by the *Road Transport (Mass, Loading and Access) Regulation 2005*.
- To whom the information may be disclosed.
- That they have the right to request access to, and to correct, any personal information held about them and how those rights may be exercised.
- About their obligation to report malfunctions and how to make those reports.

Requirements for informing drivers

It is a statutory requirement for registered operators to inform drivers on the IAP by:

- Placing a notice containing the above information in the vehicle's cabin in a place where it is clearly visible.

- Including the above information in writing in any contract of employment between the driver and the operator.

It is an offence for a registered operator not to comply with these obligations.

Reporting malfunctions

If a registered operator becomes aware that any part of their IAP equipment has malfunctioned, they must immediately inform the RTA and their IAP Service Provider.

Registered operators must keep a written record of the malfunction containing the following information:

- Date, time and type of malfunction.
- Location of the vehicle at the time of the malfunction.
- Name of the person who made the notification.
- Name of the person(s) to whom the notification was made.

The written record of the malfunction must be retained by the registered operator for at least four years.

Tampering

It is an offence to tamper with any component of IAP equipment.

Registered operators are required to notify the RTA and their IAP Service Provider immediately if there has been any form of tampering.

An alarm will be automatically generated if there is any form of tampering or interference with any component of IAP equipment.

Changing IAP Service Providers

Registered operators may change their IAP Service Provider (subject to meeting any contractual agreements with their current IAP Service Provider) at any time.

Registered operators must inform the RTA and obtain a new Intelligent Access Condition form prior to engaging a new IAP Service Provider.

It is the responsibility of registered operators to ensure continuous, uninterrupted monitoring of the vehicle if there is a change in IAP Service Provider in order to legally retain their access entitlements under the IAP.

Change of details

Registered operators must notify the RTA of any changes to their operations that may affect their eligibility to participate in the IAP. This includes changes to the registered operator name, number plate or vehicle.

Registered operators must also advise the RTA of any changes to their email address as this will be the primary method of communicating with registered operators.

Enrolment under the IAP does not transfer upon change of ownership of the vehicle.

Leaving the IAP

Registered operators can cancel their enrolment in the IAP at any time. Registered operators must inform the RTA of their intention to cancel their enrolment and the date on which their enrolment should be cancelled.

Registered operators must also inform their IAP Service Provider who will cease monitoring the vehicle under the IAP. Upon cancelling enrolment, any access entitlements granted to the vehicle under the IAP in NSW will be withdrawn, and the Intelligent Access Permit issued to the vehicle revoked.

For further enquiries:

Intelligent Access Program contacts:

T 1300 364 847 then press 0 | E Intelligent_Access_Program@rta.nsw.gov.au

To report IAP malfunctions or tampering:

T 1300 364 847 press 2 | T (02) 6732 9116 | E IAP_Malfunction@rta.nsw.gov.au | E IAP_Tamper@rta.nsw.gov.au

Heavy vehicle contact centre for licensing, registration or National Heavy Vehicle Accreditation Scheme (NHVAS) enquiries:

T 1300 364 847

Technical enquiries including vehicle standards and regulations and technical information:

T 1300 137 302 (8am–5pm Monday to Friday, 8am–noon Saturday)

Special, overmass and oversize permits:

T 1300 656 371 (8.30am–4.30pm Monday to Friday)

Industry liaison, operation consultation forums and roadside and highway service centre information sessions:

T (02) 9218 3936 | M 0417 266 090 | E Richard_Rosengren@rta.nsw.gov.au

For general enquiries:

Traffic incidents: **T 131 700**

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General information: **www.rta.nsw.gov.au**

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